

Draft Minutes

Parent Club Executive Meeting 2/06/19

Attendees: Zsu, Lynnne, Tamara,

- Call meeting to order: 9:09
- Approve Jan minutes: Lynne T 1st, Zsu 2nd, all present voted to approve.
- Officers' Reports:
 - Treasurer:

P&L: Month of January, shows net loss of (\$836). In part due to the \$1,000 refund from cancelled Casino party. Other expenses included the new Smart Reader pens.

P&L: YTD, Net Income is \$12,474. That is what we have left to spend.

Balance Sheet: Shows that retained earnings is about \$13,000, but we rolled into the year with \$37,000 (\$25K were reserves, and \$12K were passed through from last year's board to use for this year).

Taxes are being done.

Regarding secondary access for banking accounts, we are going to set up process where Zsu is master account holder and President will have read-only access. Zsu to coordinate.
 - Volunteer Coordinator: Not alot going on, may need some Valentine's day help for hospitality team.
 - Vice Presidents
- Resiliency panel tonight!
- Shattering Stigma: Kurt and Tara and working on plan to present Tara's presentations to health/PE classes during school day. We are increasing Tara's time on site, which is beyond the budget

originally planned of \$2,000. We are increasing her time from a 3.5 hour commitment to a nearly 8 hour commitment.

- Lara made a motion to “increase payment to Tara Rolstadt to \$3,000 for Shattering Stigma event, in light of longer commitment for event”. Kirsten 2nd. Exec Board voted to approve offering this to Tara.
- Board position on levy and not endorsing levy/candidates as board members. Reminder, we can’t endorse candidates, measures, bond levys, using our title.
- Exec Board for next year. Working on nominees. Many positions identified. We think Elizabeth and Susan have jobs covered for school store. Still need President Elect, Secretary (potentially identified).
- Membership: Bridget Coyne will continue in role IF membership registration is streamlined through MSA.
- Coordinating council attendance for Feb, April, May. Tamara will attend February. Need someone to attend April and May. Sarah Howell attending April 12th and May 10th.
- Dates for Fall back to school BBQ (what is first LHS home game date? What food trucks should we book?).
- Fundraising needs for next year (should we plan for an auction or party - what do we need to raise)
- Kirsten's idea for a "buy a brick" campaign to fund raise for new building next year
- Flower Sale Update: Pick-up planned for flower pick-up, in light of limited parking, set-up will be at tennis courts. Tuesday, May 7th pick-up from 2-5. Sarah working on setting up on Tofino, and will have newsletter roll-out soon.

- 8th Grade Celebration: Lynne to prompt Jenny with reminder that a venue needs to be chosen and that she has a list of volunteers, including Robin Walsh to help lead.

- Principal Report:

Kurt joined at 9:18.

Drinking water in the portables: Each pair of classrooms is getting a water dispenser. The bathroom water from sinks is potable. There will not be water in the portable gym.

Remaining Needs for Storage: If teachers are asking for additional storage in their rooms, administration is providing storage as fast as they can. It has been teacher-need driven. There may be a request for shelves in the portable gym.

Portable Gym: It is not yet open, and school is working with contractor and PGE to get permanent power to run HVAC.

Kids Load: Kurt working with teachers on strategies to reduce paper/book load.

Back to School BBQ: Need to figure out space needs for this, given limited parking and space needed for shuttles to game.

Barn Dance/Auction: There won't be a great "Stuff" need next year, but the 1st year in to new building, we may find that there are needs that were not planned for. Kurt to work with staff to build list of items to determine what their needs for next year might be. Based on amount of need, next year's Board may opt out of a fall event, and instead do an ask at beginning of the year. Then in fall 2020 there could be a return to the "big auction" celebration. If there is a donation ask instead of an event, Kurt wants clarity that it would not be a FEE, but is always an optional donation.

Road Improvements/Registration: Kurt hoping that summertime 2019, will bring road improvements. Depending on if this is done in time for registration, we may need an alternative registration process. If there is an alternative, eg. an ice cream social, Parent Club will need to think about how to capture memberships, bbq ticket sales, etc...

Forecasting: When is this happening and are volunteers needed? It will be happening in February. Kurt to find out if volunteers are needed.

Lakeridge Reads: There will be 3 books chosen, kids are going to get to rank their choices, and may not get their top choice, but hopefully most will. We (Parent Club) have already provided a check to school to cover. It will roll out to kids shortly after spring break.

3-D Rendering: For new school there is a rendering available on-line to see.

Abatement of old building: Abatement is almost done. Buildings will start to come down in late February.

Cari: Librarian checked in with us. Would like us to incentivize kids to read more by having a punch card system with rewards at school store. Punch cards would get a credit for reading books and writing reviews, eg. 6 books read, and 4 reviews written to get 10 punches. Goal would be 20-25 full cards by end of year. Budget request is ~\$300 for program. Kirsten made motion to approve pilot program for reading program and budget \$300., Zsu approved. Exec Board voted unanimously to approve. Will roll out this spring.

- Discuss additional General March 20th meeting. Decided not to have March 20th meeting due to concerns about attendance impact from spring break. Decided to pack April agenda.
- Adjourned until next Executive Meeting~