



Parent/Guardian Checklist

2021-22 School Year

This form is designed to assist parents and guardians of students with IEPs and 504s to identify and plan for important dates in preparation for the upcoming school year.

BEFORE ALL STUDENTS GO BACK TO SCHOOL

- You will receive an introductory phone call or email from your student's case manager between August 24-26, 2021. If you do not hear from your case manager by then, please contact Student Services at bennicak@loswego.k12.or.us
- The opportunity for students with IEPs and 504s to meet with your teachers before school begins is called Smart Start. This voluntary opportunity gives students an opportunity to introduce themselves, as well as provide any important information about how they learn and how best to support them.
Smart Start is Thursday, August 26, 1-3 p.m.
- Students are encouraged to complete a one-page profile to share with your teachers during their introductory meetings. [Please click here for a fillable elementary and secondary option that can be emailed or printed.](#) Or, your student is welcome to make one of their own.
- Transportation per IEP: Students who receive specialized transportation will receive confirmation of bus transportation plans from Student Transportation of American by August 25.

ONE-ON-ONE MEETINGS FOR ELEMENTARY STUDENTS

- Elementary Smart Start meetings are Thursday, August 26 between 1-3 p.m. Students may visit with their teacher at any time during this open house.
- During your time with the teacher, you and your student will:
 - Make introductions.
 - Share your one-page student profile information.

ONE-ON-ONE MEETINGS FOR MIDDLE AND HIGH SCHOOL STUDENTS

- Middle and High School Smart Start meetings are Thursday, August 26 between 1-3 p.m. Students may visit with as many of their class period teachers as they choose during this open house.
 - Make introductions.
 - Share your one-page student profile information.

THE FOLLOWING IS A CHECKLIST OF WHAT YOU CAN EXPECT FROM YOUR CASE MANAGER AND THE STUDENT SERVICES TEAM DURING THE FIRST MONTH OF SCHOOL:

- ❑ Principals will notify all families when final class assignments and schedules are posted.
- ❑ All of your student's teachers will have access to their IEP or 504. They will read the document in advance of your Smart Start appointment to facilitate an effective and efficient introduction. If you have questions or concerns about this, please contact your student's case manager.
- ❑ Special education and related services will be organized with a finalized schedule the week of August 30, 2021. If you have questions, please contact your student's case manager.

**If you have questions or need assistance, please contact the Student Services Department at 503-534-2359 or email bennicak@loswego.k12.or.us