Parent/Guardian Checklist

2020-2021 School Year

This form is designed to assist parents and guardians of students with IEPs and 504s to identify and plan for important dates in preparation for the upcoming school year.

BEFORE ALL STUDENTS GO BACK TO SCHOOL

- You will receive an introductory phone call or email from your student’s case manager between August 25-27, 2020. If you do not hear from your case manager by then, please contact Student Services at reinert@loswego.k12.or.
- The opportunity to meet with your teachers before school begins will only be virtual meetings made by appointment this year. Individual meetings for students with IEPs and 504s are called Smart Start. This voluntary opportunity gives you an opportunity to introduce yourself, as well as provide any important information about how you learn and how best to support you. Sign ups to make your appointments with teachers will go out once schedules and class assignments are finalized.
- Students are encouraged to complete a one-page profile to share with your teachers during their introductory meetings. Please click here for a fillable elementary and secondary option that can be emailed or printed.
- Principals will be making arrangements for families to pick up Chromebooks, textbooks and materials.
- TBD: Transportation per IEP: We will send transportation information before students may return to onsite school; the timing of onsite school depends on the status of our district and the tri-county health metrics.

ONE-ON-ONE MEETINGS FOR ELEMENTARY STUDENTS

- Elementary Smart Start meetings will be virtual, and your Smart Start time will be an extension of your Meet & Greet time.
- During your time with the teacher, you and your student will:
  - Share your one-page student profile information, which will be a Google Form that can be shared electronically or printed to hand to the teacher in person.

ONE-ON-ONE MEETINGS FOR MIDDLE AND HIGH SCHOOL STUDENTS

- Middle and High Meet & Greets are virtual meetings for students to meet with their 1st period teacher.
  - During the Meet and Greet with the teacher, you and your student will:
    - Share your 1-page student profile

- In addition to Meet & Greets, middle and high schools are hosting virtual Smart Start meetings for students to meet with their 2nd-4th period teachers. Case Managers and Teachers will send out the
specific zoom link to parents. During your virtual Smart Start meeting, share your one-page student profile, which will be a fillable form that can be shared electronically or printed to hand to the teacher in person.

THE FOLLOWING IS A CHECKLIST OF WHAT YOU CAN EXPECT FROM YOUR CASE MANAGER AND THE STUDENT SERVICES TEAM DURING THE FIRST MONTH OF SCHOOL:

- Principals will notify all families when final schedules are posted.
- Your student’s IEP or 504 will be given to all relevant teachers in your student’s schedule. They will read the document in advance of your Smart Start appointment to facilitate an effective and efficient introduction. If you have questions or concerns about this, please contact your student’s case manager.
- Assistive Tech based on your student’s IEP/504 will be in place and/or delivered to your student by September 8, 2020. Contact person: Case Manager
- OT/PT/SLP Services are expected to start on September 8, 2020. If you have not heard from your OT/PT/SLP by September 2, please contact your case manager or Student Services at 503-534-2359 or email reinert@loswego.k12.or

**If you have questions, please contact the Student Services Department at 503-534-2359 or email reinert@loswego.k12.or.us**